

## The strategic tasks



### Plan, manage and coordinate

- plan, manage and coordinate the company's co-operation on safety and health
- undertake the necessary activities to protect employees and prevent risks
- participate in the preparation of workplace assessments, including sickness absence and prevention principles

### Working environment review and organisation

- conduct the annual working environment review
- participate in determining the size of the working environment organisation
- ensure that a plan is drawn up for the structure of the working environment organisation, including information on members, and ensure that employees are familiar with the plan

### Information and consultation

- ensure that the working environment groups are informed and advised on the health and safety work
- advise the employer on how to resolve health and safety issues and how to integrate the working environment in the company's strategic management and operations

### Prevention and accident investigations

- ensure that causes, near misses and occupational diseases are investigated
- implement measures to prevent recurrence
- an annual compilation of a comprehensive overview of accidents, poisonings and health injuries

### Co-operation internally and with others

- check the health and safety work
- actively contribute to the co-ordination of health and safety work with other organisations when work is carried out at the same workplace

### Training and competence development

- keep up to date on legislation to protect employees from health and safety risks
- establish principles for adequate and necessary training and instruction adapted to working conditions and employee needs
- ensure that compliance with instructions is continuously monitored
- advise the employer on the company's competence development plan